

# Law Office of D.C. Burnette, PLLC

## Capability Statement

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**UEI:** JNWLGY3J8DV1

**CAGE:** 16SW4

**Business Type:** Veteran-Owned Small Business/SDVOSB

### Core Capabilities

- Federal program and project management.
- Administrative and management consulting under NAICS 541611.
- Drafting Statements of Work, agreements, and federal project documents.
- Budget coordination, FLTP/FLPP/FLREA etc support, portfolio review, and financial analysis.
- Regulatory and compliance analysis for federal administrative actions.
- Limited-scope federal legal guidance (federal law and Missouri law only).
- Contractor and nonprofit support for proposals, RFP/RFQ responses, and agency communications.
- Stakeholder engagement, interagency coordination, and technical writing.

### Differentiators

- Former NPS and BLM program leader with experience managing transportation, planning, and budget portfolios.
- Veteran-Owned Small Business providing federal management consulting and limited-scope legal guidance.
- Direct FLTP and FLPP program experience with federal budgeting systems and interagency coordination.
- Ability to draft clear, legally sound Statements of Work and project documentation meeting DOI and NPS standards.
- Integrated advisory model supporting federal contractors, nonprofits, and mission-driven organizations.
- Secure cloud-based operations with professional and general liability insurance.
- Rapid response capacity through virtual operations and subscription-based advisory support.

### NAICS Codes

541611 – Administrative Management & General Management Consulting (Primary)

541110 – Offices of Lawyers

541618 – Other Management Consulting Services

541620 – Environmental Consulting Services

541690 – Other Scientific & Technical Consulting Services

541720 – Research and Development in Social Sciences & Humanities

541820 – Public Relations Agencies

541990 – All Other Professional, Scientific, and Technical Services

**Past Performance**

- Former National Park Service program manager supporting a \$70M annual FLTP/FLPP portfolio.
- Experience with service contracts and planning efforts up to \$20M.
- Former BLM HQ Budget Officer coordinating federal financial systems.
- Extensive work with NPS, BLM, and DOI leadership on planning, compliance, and program execution.

**Quality Assurance**

Internal QA framework using federal-style document control, compliance checks, and data accuracy review. Secure cloud systems, professional liability coverage, and conflict-of-interest screening for all engagements.